

**CEMETERY COMMISSION  
MEETING MINUTES  
October 27, 2015  
5:00 PM  
Selectmen's Meeting Room**

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**Present:** Maureen Sargent  
William Graham

**Absent:** Gail Forsberg

**Also**

**Present:** Daniel Nason, DPW Director  
Norm Corbin

Meeting called to order at 5:00 PM

**1. Review/approve minutes from April 21, 2015 meeting**

Review was postponed due to the fact that Mr. Graham had not seen them yet, moved to next meeting for approval

Motion: Move approval of minutes from April 21, 2015 meeting to next meeting agenda

Motion seconded - Unanimous vote to postpone approval of minutes

**2. Cemetery Sign from CPA - Mr. Corbin**

Mr. Corbin presented the committee with pictures of the final design of the new signs that the historical commission would like to place at Howard Street and Brigham Street cemeteries. The commissioners agreed to the design, and suggested they be placed in a "visible place" in order for traffic to see them.

Motion: Vote to accept signs as presented by the historical commission

Motion seconded - Unanimous vote to postpone approve signs

**3. Review Comprehensive Study**

Dan mentioned that we have not made much progress with the comprehensive study as we have many projects in the works, and this has taken a back burner. We may need help from the Commissioners when it comes to this major comprehensive study. It was suggested that the task be split up between commission members to address one by one. They discussed beginning with table of contents and proceed with the process. Progress will

be slow and could take up to or more than a year. The commissioners said they would take a look at the information out of committee and see what they can come up with to be presented at the next meeting.

**Open Discussion/ New Business:**

Gencarcelli Monument request: A new request was made regarding a particular monument for a family lot in the Kizer Cemetery. The original stone proposed was too large and did not conform with cemetery regulations. The new proposal meets all requirements.

Motion: Move to approve the monument as long as it stays within the regulation size.

Motion seconded - Unanimous vote to allow monument

Mrs. Sargent brought up a complaint from a resident, Mrs. Sullivan. Mrs. Sullivan said she was promised water spouts and that a road would be built for easier access to graves located near the fence of Kizer Cemetery. Dan has looked into this and the placement of the fence does not allow room for a road in the back of the cemetery. We have recently purchased better equipment, mini excavator to allow us to continue burials in the area. He has not found anything in writing regarding a road being built, therefore he does not see this happening. He will however, be adding water of some sort closer to the graves near the fence for easier watering capability. Hopefully next year this will be able to accomplished.

Another issue was brought to the attention of the commissioners by John Fouracre. His concern was the condition of the old gravestones in the cemetery. Many are leaning or falling over and need attention. It is the understanding that the CPC has money to clean and straighten some of the graves in question. This is not up to the cemetery commission, it is the owners responsibility, CPC and/or historical commission.

**Next Meeting:**

Next meeting is scheduled for: Tuesday, February 9, 2016 at 5:00 PM.

**Adjourn:** At 5:39 PM, the meeting was adjourned.

Respectfully submitted,  
Robbie Powers, DPW Administrative Assistant

